

POLICY ON I.D. CARDS

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Oberlin College has an electronic/mobile ID card system that provides general identification, access to college housing, dining halls, and academic areas, and retail functionality. For a full list of services, visit the ID Card Office website at <https://www.oberlin.edu/cit/idcard>. New students are expected to provision their Mobile ObieID Card on their smartphone prior to arriving to Oberlin. Students who need a physical ID card must request an exception to the mobile ID requirement using the Request Physical ID Card request form at <https://services.oberlin.edu>. Approved physical ID cards will be issued upon arrival at Oberlin.

Lost or stolen physical ID cards should be turned off immediately either by deactivating the card via the Lost ID Card Information page at <https://www.oberlin.edu/cit/idcard/manage-card> or by contacting the Office of Campus Safety at 440-775-8444. Lost physical cards may be replaced at the ID Card Office located in the lower level of Mudd in room 055.

Lost or stolen Mobile ObieID (smartphones) need to be reported to the ID Card Office at 440-775-6210. Once a new smartphone is acquired, you can provision the new phone using the following instructions: <https://www.oberlin.edu/cit/mobile-obieid>.

The Office of Campus Safety can provide temporary cards for access and meals on evenings and weekends to those who have lost their physical ID or smartphone Mobile ID, with the requirement that a new permanent Oberlin College ID (OCID) will be obtained at the ID Card Office during the next business day. Temporary cards not returned in a timely manner will be billed to the student's term bill at a rate of \$15 per unreturned card. All OCID cards remain the property of Oberlin College and must be surrendered at the request of ID Card Office personnel, typically when a damaged card is being replaced.

Students are expected to always carry their OCID for identification purposes. At the request of any Campus Safety officer or employee of the college, a student must identify themselves and present their OCID. Failure to do so is considered a serious violation that could lead to suspension, probation or a fine. Failure to identify oneself also may lead to the assumption that one is not a student, and, if there has been misbehavior, civil action may be taken. Any attempt to use an OCID that has expired or to make any use of another person's OCID is a violation of the Student Code of Conduct.